

# NOTICE OF INTENT TO SELL

PROPERTY: \_\_\_\_\_ DATE: \_\_\_\_\_

UNIT ADDRESS: \_\_\_\_\_ PROPERTY OWNER: \_\_\_\_\_

This Notice of Intent to Sell and a fully executed copy of the related sales contract must be accompanied by a check in the amount of \$50.00 made payable to the Association and returned to the Association's Board of Directors, C/O Property First, Inc., Post Office Box 4656, Winter Park, Florida 32793

## THIS SECTION TO BE COMPLETED BY SELLER

In compliance with the Declaration of Covenants and Restrictions of the Association named above, I (we) hereby serve notice that as owner(s) or Agent of the above referenced unit, I (we) intend to offer said unit for sale in accordance with the attached contract for sale.

_____ Owner Signature	_____ Owner Signature
_____ Please Print Name	_____ Please Print Name
Phone: (Home) _____	Phone: (Work) _____
Mailing Address: _____	E-mail Address: _____
_____	_____

## THIS SECTION TO BE COMPLETED BY PURCHASER THE BOARD WILL NOT ACCEPT PARTIALLY COMPLETED FORMS

I (We) intend to purchase unit number/address \_\_\_\_\_.

I (We) are aware that any falsification or misrepresentation of the information contained herein will result in an automatic rejection of this application.

I (We) acknowledge and understand that the property offered for sale is governed by deed restrictions and Rules and Regulations, which are applicable to both the Unit and Common Property, and which may be amended from time to time by the Association named above. I (We) agree to abide by such deed restrictions and rules and regulations.

I (We) are purchasing this property with the intention to (Check one):

1. Reside as owners on a full-time basis \_\_\_\_\_
2. Reside as owners on a part-time basis \_\_\_\_\_
3. Lease the property \_\_\_\_\_

I (We) consent that you may make further inquiry concerning this application, particularly of the references given below. The Association reserves the right to obtain a credit report or require additional forms of identification if necessary.

Purchaser (1) _____	Date of Birth _____	Phone No. _____
Current Address _____	How Long? _____	
City, State, Zip _____		
Occupation _____	Employer: _____	How Long? _____
		Ann. Income \$ _____
Purchaser (2) _____	Date of Birth _____	Phone No. _____
Current Address _____	How Long? _____	
City, State, zip _____		
Occupation _____	Employer: _____	How Long? _____
		Ann. Income \$ _____

NAME AND ADDRESS OF PRESENT LANDLORD (IF APPLICABLE):

Phone: \_\_\_\_\_ Amt. of Rent or Mortgage: \$ \_\_\_\_\_

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**THE FOLLOWING PERSON(S), IN ADDITION TO PURCHASER WILL OCCUPY THE UNIT: (SINGLE FAMILY ONLY)**

Name	Relationship	Birth Date
(1) _____	_____	_____
(2) _____	_____	_____

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**THE FOLLOWING PET (S) WILL OCCUPY THE UNIT:**

Type	Weight
(1) _____	_____
(2) _____	_____

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**LIST TWO (2) PERSONAL REFERENCES (LOCAL, IF POSSIBLE):**

Name	Address	Phone
(1) _____	_____	_____
(2) _____	_____	_____

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**AUTOMOTIVE/VEHICLE INFORMATION: DL# \_\_\_\_\_**

Make	Model	Year	Tag #
(1) _____	_____	_____	_____
(2) _____	_____	_____	_____

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**PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

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Date of Closing \_\_\_\_\_ Name of Closing agent \_\_\_\_\_ Phone \_\_\_\_\_  
Name of Real Estate Agent \_\_\_\_\_ Phone \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_ Purchase Price: \$ \_\_\_\_\_.

SIGNED: \_\_\_\_\_, Purchaser

SIGNED: \_\_\_\_\_, Purchaser

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**THIS SECTION FOR ASSOCIATION USE ONLY**

PROCESSING FEE RECEIVED \$ \_\_\_\_\_ SALES CONTRACT ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_

APPROVED: \_\_\_\_/\_\_\_\_/\_\_\_\_ DISAPPROVED: \_\_\_\_/\_\_\_\_/\_\_\_\_ DATE: \_\_\_\_\_, 2\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

Notes: \_\_\_\_\_

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